



TRAINING OPPORTUNITY
Detrick Center for Training and Education
Excellence
Fort Detrick, MD

Course Title: Leadership for Women

Dates/Hour/Location: 2 August 05, Bldg 1520, 0800-1600

Course length: 1 Day

Registration Deadline: 22 July 05

Cost: \$100.00

Vendor/Address: Frederick Community College/JTA Customized
Training, 7932 Opossumtown Pike, Frederick, MD 21702

Course Overview:

Your Company Benefits When:

- ◆ Supervisors & Managers are prepared for their role as a leader
- ◆ You set supervisors & managers up for success in leadership roles
- ◆ All employees are prepared to accept their role as management

With management comes a whole new set of challenges.

Leadership Skills for Women focuses on the issues & obstacles relevant to all management roles and details some of the topics specific to females.

Results

- ◆ Identify leadership challenges specific to women
- ◆ Understand the characteristics & styles of capable leaders
- ◆ Learn the obstacles & pitfalls of effective leadership
- ◆ Develop skills & techniques to lead

Target Audience: All Employees

Course Manager: Tel. 301-619-7554/3360, Fax 301-619-2884 or
E-Mail: USAGDCTEE@DET.AMEDD.ARMY.MIL

How to Nominate and Apply: FAX DD Form 1556 to DCTEE (301-619-2884 or DSN 343-2884) or mail to bldg 1520 by the registration deadline. Make sure Blocks 17,19, 23, 25, 32, 33, and 34 are properly completed. Include nominee's email address and Training Coordinator's phone number and email address in Block 18. Training coordinators must add billing information in blocks 27 and 37. Do not attend unless you have received confirmation from the course manager. Although we try to accommodate all training needs, faxing a nomination to us does not guarantee a space allocation. Check with your activity Training Coordinator if you have not received confirmation two-four weeks prior to the class starting date.

NOTES:

Individuals who require special services or accommodations due to a disability should advise this office immediately (wheelchair access, interpreter, etc).